



**BALTIMORE CITY OFFICE OF
Equity and Civil Rights**

**Women's Commission Meeting
Minutes**

Virtual Zoom Meeting

Wednesday, July 26, 2023

5:00 PM

Commissioners Present:

- | | |
|----------------------------|------------------------|
| 1. Ana Rodney | 10. Robin Neverdon |
| 2. Kionne T. Abdul-Malik | 11. Tevis Simon |
| 3. Candace Everett Dickens | 12. Sara Whaley |
| 4. Lynda Davis | 13. Gab Sussman |
| 5. Carolyn Jewell | 14. Sarasijhaa Desikan |
| 6. Miriam Carrion | 15. Kimberly Haven |
| 7. Monica Mitchell | 16. Stephany Sulbaran |
| 8. Rachel Marquez | 17. Yasmin Karimian |
| 9. Ciarra Miles | |

Commissioners absent:

Casey Brent, Ella Smothers

Staff present:

Khadeja Farahmand (Chief of Staff)

Jill Muth (Program Compliance Officer)

Robin Drummond (Special Assistant)

Autumn Grant (Policy Analyst)

Jumel Howard (Community Engagement Liaison)

Phylicia Porter (Baltimore City Councilwoman)

I. Welcome and call to order - Jill Muth

- Introduction of Jumel Howard, Community Outreach Coordinator and Autumn Grant, Policy Analyst.

- Announcement of the Women's Commission Manager, Jill Muth
- Data Academy available to the group. Brandon Wafford & Jordan Barry are our Data Analysts.

II. Approval of Minutes

- Approval of minutes from the June 27, 2023 meeting, unanimously approved. **Miriam Carrion motioned to approve the minutes, Carolyn Jewell seconded and all were in favor.**

III. Officer Positions Updates - Jill Muth

- Names have been sent to the mayor and we are waiting for the appointment. Chair should be named by the next meeting.
- Miriam Carrion has been selected as Vice-chair of the commission by a vote of commission members.

IV. Bylaws Discussion - Rachel Marquez/Jill Muth

- Following discussion, the commission voted unanimously to approve the bylaws for public comment. **Monica Mitchell motioned to approve the bylaws for public comment with the discussed changes, Kimberly Haven seconded and all were in favor.**
- Subcommittee discussion and planning will take place using Miro, which Jill will send out to the group. A reminder that subcommittees will need a chair and a meeting schedule.

V. Policy on Issuing Statements - Rachel Marquez/Jill Muth

Attendees will follow-up on the policy/process for issuing statements in the next meeting.

VI. Presentation on Public Information & FOIA Requests

- Discussion postponed to the next meeting.

VII. New Business

- Next Meeting has been moved from August 30 to August 22 at 5PM.
- Civil Rights Week planning is taking place. The event will be held the second to last week in October. The first event is the Civil Rights Breakfast and the final event is either a cocktail event or a gala. Each commission will help plan events throughout the week. Suggestions include a resource fair for sex workers, panel discussion with Ketanji Brown Jackson. Other suggestions are welcome and staff will do the heavy lift for the event planning.
- Social media follow-up - staff discussed possibilities and decided that staying with the current OECR should remain the social media channel for the group because it already has a large following and is serving the same purpose, but suggestions for content from the committee are welcome. Jill is the point person for social media posts.

VIII. Open Discussion

- Suggestion of a What's App group to support one another and disseminate helpful information.

IX. Adjournment - meeting adjourned at 6:34pm.